

# The National Electrical Contractors Association & the Oregon-Columbia Chapter, NECA, Present:

## Project Scheduling and Time Management Made Easy Wednesday, August 7, 2019– 8:00 am to 4:00 pm Oregon-Columbia Chapter, 601 NE Everett St., Portland, OR 97232 \$375 per-person for Chapter Members

A construction job site is a very fluid work environment, in a state of constant change; however, the plan needs to proceed. Scheduling and planning have an enormous impact on project productivity and profitability. When used correctly, planning, scheduling and time management skills help project managers and supervisors foresee and react to the constant changes on the job site. No job will finish without at least 70% change in its schedule—some planned, some unplanned. This program teaches the principles of project scheduling and time management, with focus on owner and general contractor schedule breakdown, Work Breakdown Structure, total job scheduling and planning, feedback and optimization of tasks.

Following this course, participants will be able to:

- Discuss how to establish a useful schedule and manage project related time
- Explain how to use scheduling skills to improve profits and cash flow
- Identify the obstacles and correct the schedule and feedback to the GC's milestones
- Explain simple methods and tools for scheduling and tracking that can improve job visibility and knowledge

This course will be facilitated by Dr. Perry Daneshgari with MCA Inc.

Send in Registration using a Check or Credit Card:

Name \_\_\_\_\_ Job Title \_\_\_\_\_

NECA Member Number \_\_\_\_\_ NECA Chapter Affiliation \_\_\_\_\_

Company \_\_\_\_\_ Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

*\*Required for online course registration*

Enclosed is my check for \$ \_\_\_\_\_

*Please make check payable to the Oregon-Columbia Chapter and mail to: 601 NE Everett, Portland, Oregon 97232*

*Questions? Call Kelli at 503-233-5787 or email [kelli@orecolneca.org](mailto:kelli@orecolneca.org)*

- Use Ed Funds (Oregon-Columbia Chapter Members Only)

Recommended Hotel: Double Tree Hilton,  
1000 NE Multnomah Street  
Portland, Oregon 97232  
Phone: 503.284.8553

**Cancellation Policy:** Full refunds are available up to 30 days before the program, a \$75 fee, plus the cost of any materials received, will be assessed for cancellations up to 7 days before the program, and cancellations less than 7 days before the program will result in a full forfeiture of the fee. Substitutions can be provided at any time.

**Participants who successfully complete this course will be awarded 6 Continuing Education Hours.**

### NECA Premier Partners

